

Job Specification

The Thoroughbred Group

Job Title: Racing and Analytics Executive

Salary: TBC

Location: Based at home with routine attendance at each member organisations offices and at industry meetings as appropriate

Reports to: Thoroughbred Group Chair

Job Purpose

The Racing Executive and Analyst will report into the Thoroughbred Group Chair and will hold a senior position within the Racing industry. The purpose of the role is to provide continuity and collaboration between members of the Thoroughbred group in pursuit of shared interests.

Specification

This is an extremely important role at the heart of the racing industry. The role holder will be required to have a strong understanding of the workings of the industry and the ability to bring together the five members of the Thoroughbred Group in a united position wherever possible. This will require excellent communication and negotiation skills, alongside an ability to analyse and interpret industry data to present a clear summary of the facts. This role will require someone with very strong analytical skills.

In addition, the Racing Executive and Analyst will be called upon to represent the Thoroughbred Group at industry meetings where common interest amongst members is established. To achieve this effectively, it will be necessary to gain an understanding of the challenges that face the memberships of each component part of the Thoroughbred Group during the time spent in role.

Duties and Responsibilities

Reporting to the Thoroughbred Group Board, the Racing Executive and Analyst will have the following responsibilities:

- Organisation of, and secretarial support for regular Thoroughbred Group Board, Strategy and ad hoc meetings
- Provision of data to support such meetings to ensure that Board members are aware of the most current data relating to the various subject matters they will consider
- Ability to interpret and present the established facts to provide clear direction to members
- Attendee at industry meetings where a common interest has been established. This will cover a wide range of subject matters that affect Thoroughbred Group members but must be approached in a manner that considers the objectives of each group.
- Acts as an ambassador for the Thoroughbred Group, including the requirement to manage and moderate communications that flow from the organisation.

- Management of information flow between BHA and other racing stakeholders, and Thoroughbred Group members
- Mediator between members at times of disagreement or dispute

Education and Work Experience requirements

- High standard of analytical capability. This will require, as a minimum, advanced use of MS Excel but may include use of languages such as SQL or r
- Very organised, probably with some project management experience
- Likely degree educated or equivalent
- Likely to have experience, or demonstrable understanding, of the structure of British Horse Racing
- Capable of negotiating successful outcomes from conflicting views
- Able to work on own initiative
- Clear communicator with capability to present complex ideas and analysis concisely to senior stakeholders